

**Attachment B**

**Requirements for Apparent Low Bidder**

## **Requirements for Apparent Low Bidder**

The apparent low bidder will be required to provide additional information in order for the Contracting Officer to determine that bidder as responsive under the terms of this solicitation.

Specifically, the bidder must provide the following information:

a. Evidence that the firm submitting the proposal is authorized to do business in the jurisdiction where this project is located (at a minimum, this must include General Contractors license, the firm's license to provide engineering services, etc.)

b. Resumes of key personnel who will be responsible for the work specified in the Statement of work/Specifications. Listing shall, at a minimum, included resumes for a Project Manager, a Field Superintendent and a Field Quality Control Manager.

c. Three recent (within 5 years), client references for which the offeror has performed work similar in nature and magnitude to the work described herein. The client references list must include the project name, a summary of the scope of work, the contract value of the work, the dates the work was performed and the client name, address, contract name and telephone number.

d. Listing of any major subcontractors needed to complete the work. The listing shall, at a minimum, include name and address of the proposed subcontractor, description of the work to be subcontracted, type of subcontractor anticipated, an estimated value of the subcontract and the business size of the subcontractor (i.e., small business, small disadvantaged, large, etc.).

e. Provide the corporate experience with in-well vapor stripping of the organization performing the completion of the detailed design of the treatment system. At a minimum, this firm will have three (3) three projects (minimum) of design and operation of in-well vapor stripping systems.

f. Provide a copy of your firm's Quality Assurance Plan that provides quality assurance/quality control requirements and procedures for the types of work required herein.

g. Provide copies of your OSHA 200 logs for the last three years.

h. Provide your firm's total incident rate for the last three years.

i. Provide your firm's total lost time incident rates for the last three years.

j. Provide your firm's experience modification rates (EMR).

k. Provide the table of contents for your corporation Health & Safety manual.

Submissions must be made to and received by Paul D. Anthamatten within 7 calendar days after bid opening. Information may be delivered to the following address:

Environmental Protection Agency  
Region 7  
ATTN: PLMG/AAMS  
Paul D. Anthamatten  
901 North 5<sup>th</sup> Street  
Kansas City, Kansas 66101

Telephone (913)551-7729  
Fax (913)551-9729  
E-Mail [anthamatten.paul@epa.gov](mailto:anthamatten.paul@epa.gov)